

## THE CONSTITUTION OF The Economist's Society

### 1. Name

1.1. The name of the society shall be the University College London (UCL) Economists' Society, or in short, the Economist's Society. The society shall be affiliated to the UCL Economics Department.

### 2. Statement of Intent

2.1. UCL Economists' Society shall receive oversight, guidance and funding from the UCL Economics Department.

### 3. Subsidiary

3.1. UCL Economists' Society's Drayton Tribune, or in short, The Drayton Tribune, shall remain a subsidiary of UCL Economists' Society. The Drayton Tribune will be managed by the Editorial Team, which is to be led by the Editor-in-Chief.

### 4. The Society Committee

4.1. The full committee of UCL Economists' Society shall consist of

4.1.1. Board of the Committee (President, Vice-President, General Secretary, Treasurer, Academic Events Director, External Relations Directors, Intra-Collegiate Director, Socials Director, Marketing Director, Outreach Director and Editor-in-Chief of the Drayton Tribune)

4.1.2. Executives; and

4.1.3. First Year Officers.

4.2. All 2<sup>nd</sup> year or above committee members must not hold any concurrent position in another UCLU careers-related society, unless subject to the discretion and approval by the Board members.

### Elected Positions

#### 4.3. President

4.3.1. The President's primary role is to oversee the operations of the Economist's Society.

4.3.2. The President shall chair the weekly Society Committee meetings, the monthly Board meetings and the Annual General Meeting.

4.3.3. The President shall be the primary representative of the Economist's Society both within and outside of UCL. The President shall be the primary point of contact between the Economist's Society and the UCL Economics Department.

4.3.4. The President's role in the Drayton Tribune is to advise the Editor-In-Chief to make sure the material written within the Drayton Tribune is in-line with the goals of the society and UCL Economics Department.

#### **4.4. Vice-President**

- 4.4.1. The Vice President's primary role is to assist the President to oversee the operations of the Economist's Society.
- 4.4.2. The Vice President will be the Acting President when the President is not available.

#### **4.5. General Secretary**

- 4.5.1. The General Secretary's primary roles are to coordinate the convening of the weekly Society Committee meetings and the monthly Board meetings, and to take minutes of the weekly Society Committee meetings and the monthly Board meetings.
- 4.5.2. The General Secretary is also in charge of all administrative matters within the society, including (but not limited to) the booking of rooms, sending out of the weekly Newsletter, and the updating of the Society's event calendar.

#### **4.6. Treasurer**

- 4.6.1. The Treasurer's primary role is to oversee the finances of the Economist's Society.
- 4.6.2. The Treasurer shall make a report on the financial status of the Economist's Society during the monthly Board meetings. The Treasurer shall also present a review of the Economist's Society's finances for the year during the Annual General Meeting, as provided for by clause 7.5.2..

#### **4.7. Academic Events Director**

- 4.7.1. The Academic Events Director's primary role is to organise academic events.
- 4.7.2. The Academic Events Director shall be the head of the Academic Events Team, which shall comprise of the Academic Events Director, Academic Events Executives and the Academic Events Officers.

#### **4.8. External Relations Directors**

- 4.8.1. The External Relations Directors' primary roles are: to be the primary point of contact between external organisations and UCL Economists' Society, seek funding from external organisations on behalf of UCL Economists' Society and the primary point of contact between student-run Economics societies belonging to other universities and UCL Economists' Society.
- 4.8.2. These external organisations shall not include firms belonging to the financial services and consulting industries.
- 4.8.3. The External Relations Directors shall be the head of the External Relations Team, which shall comprise of the External Relations Executives and the External Relations Officers.

#### **4.9. Intra-collegiate Director**

- 4.9.1. The Intra-collegiate Director's primary role is to coordinate and organise events aimed at promoting cohesion within the UCL Economics Department.
- 4.9.2. In this context, the UCL Economics Department shall be understood to refer to the undergraduate students, affiliated undergraduate students, post-graduate students and members of the faculty belonging to the UCL Economics Department.
- 4.9.3. The Intra-collegiate Director shall be the head of the Intra-collegiate Team, which shall comprise of the Intra-collegiate Director, Intra-collegiate Executives and the Intra-collegiate Officers.
- 4.9.4. The Intra-collegiate Director shall also be in charge of organising the Beyond the Lecture series.

#### **4.10. Social Events Director**

- 4.10.1. The Social Events Director's primary role is to coordinate and organise social events on behalf of the Economist's Society.
- 4.10.2. The Social Events Director shall be the head of the Social Events Team, which shall comprise of the Social Executives and the Social Events Officers.
- 4.10.3. The Social Events Director shall also be in charge of organising the David Ricardo Ball.

#### **4.11. Marketing Director**

- 4.11.1. The Marketing Director's primary roles are to enhance the society branding, manage the marketing efforts and the internal IT infrastructure of the Economist's Society.
- 4.11.2. It will be compulsory for the Marketing Director to recruit a Webmaster and Graphic Designer(s) immediately after the AGM with the help of the new committee.
- 4.11.3. The Marketing Director shall be the head of the Marketing Team, which shall comprise of the Marketing Director, the Graphic Designer, the Webmaster and the Marketing Officers.

#### **4.12. Outreach Director**

- 4.12.1. The Outreach Director's primary roles are to organise charity events, work on projects with local schools and reach out to alumni.

### **Non-Elected Positions**

#### **4.13. Social Events Executives**

- 4.13.1. The primary role of the Social Events Executives is to aid the work of the Social Events Director with matters regarding social events.
- 4.13.2. There shall be a maximum of two Social Events Executives appointed to the Society Committee per academic year

#### **4.14. External Relations Executives**

- 4.14.1. The External Relations Executives' primary role is to assist the work of the External Relations Co-Directors and help manage the External Relations Officers
- 4.14.2. There shall be a maximum of two External Relations Executives appointed to the Society Committee per academic year.
- 4.14.3. Appointment of the External Relations Executives to the Society Committee shall be jointly decided by the External Relations Co-Directors.

#### **4.15. Marketing Executives**

- 4.15.1. The primary role of the Marketing Executives is to aid the work of the Marketing Director with matters regarding marketing.
- 4.15.2. There shall be a maximum of two Marketing Executives appointed to the Society Committee per academic year

#### **4.16. Academic Events Executives**

- 4.16.1. The primary role of the Academic Events Executives is to aid the work of the Academic Events Director with matters regarding social events.
- 4.16.2. There shall be a maximum of two Academic Events Executives appointed to the Society Committee per academic year

#### **4.17. Intra-Collegiate Executives**

- 4.17.1. The primary role of the Intra-Collegiate Executives is to aid the work of the Intra-Collegiate Director with matters regarding social events.
- 4.17.2. There shall be a maximum of two the Intra-Collegiate Executives appointed to the Society Committee per academic year

#### **4.18. Academic Events Officers**

- 4.18.1. The Academic Events Officers shall assist the Academic Events Director in the execution of the Academic Events Director's primary role.
- 4.18.2. There shall be a maximum of two Academic Events Officers appointed to the Society Committee per academic year.
- 4.18.3. Appointment of the Academic Events Officers to the Society Committee shall be decided by the Academic Events Director.

#### **4.19. External Relations Officers**

- 4.19.1. The External Relations Officers shall assist the External Relations Co-Directors in the execution of the External Relations Director's primary role.
- 4.19.2. There shall be a maximum of four External Relations Officers appointed to the Society Committee per academic year.
- 4.19.3. Appointment of the External Relations Officers to the Society Committee shall be jointly decided by the External Relations Co-Directors.

#### **4.20. Intra-collegiate Officers**

- 4.20.1. The Intra-collegiate Officers shall assist the Intra-collegiate Director in the execution of the Intra-collegiate Director's primary role.
- 4.20.2. There shall be a maximum of two Intra-collegiate Officers appointed to the Society Committee per academic year.
- 4.20.3. Appointment of the Intra-collegiate Officers to the Society Committee shall be decided by the Intra-collegiate Director.

#### **4.21. Marketing Officers**

- 4.21.1. The Marketing Officers shall assist the Marketing Director in the execution of the Marketing Director's primary roles.
- 4.21.2. There shall be a maximum of two Marketing Officers appointed to the Society Committee per academic year.
- 4.21.3. Appointment of the Marketing Officers to the Society Committee shall be decided by the Marketing Director.

#### **4.22. Social Events Officers**

- 4.22.1. The Social Events Officers shall assist the Social Events Director in the execution of the Social Events Director's primary role.
- 4.22.2. There shall be a maximum of two Social Events Officers appointed to the Society Committee per academic year.
- 4.22.3. Appointment of the Social Events Officers to the Society Committee shall be decided by the Social Events Director.

#### **4.23 Editor-in-Chief**

- 4.23.1 The Editor-in-Chief's primary role is to oversee the operation of The Drayton Tribune, lead the Senior Editorial Team and Editorial Team.
- 4.23.2 The new Editor-in-Chief shall be appointed by the current President of the Economist's Society and the current Editor-in-Chief.
- 4.23.3 The Editor-in-Chief of the previous academic year becomes Chairperson for the next academic year, whose main responsibility is to provide guidance and advice to the new Editor-in-Chief.
- 4.23.4 If the Editor-in-Chief of the previous academic year is unable to take charge the Chairperson will be appointed by the leaving Editor-in-Chief and will be chosen from the Editorial Team.

#### **4.24. The Senior Editorial Team**

- 4.24.1. The Senior Editorial Team shall consist of the Editor-in-Chief, the respective Chief Correspondent for each section of The Drayton Tribune, Chief and Deputy Research Coordinators, the Design/IT Director and the Chairperson of the magazine. The Editor-in-Chief may introduce new positions to Senior Team, such as Deputy Editor.
- 4.24.2. The selection of the members of the Senior Editorial Team shall be made by the new Editor-in-Chief and the relevant former Chief Correspondent.

#### **4.25 The Editorial Team**

- 4.25.1 The Editorial Team of The Drayton Tribune shall include the Senior Editorial Team, all correspondents and executive positions of the magazine.

#### **4.26 Chief Research Coordinator**

- 4.26.1 The Chief Research Coordinator is responsible for the Research section of The Drayton Tribune.
- 4.26.2 The new Chief Research Coordinator and Deputy Research Coordinator are appointed by the Editor-in-Chief, the Chairperson and the current Chief Research Coordinator with equal voting right.
- 4.26.3 The Chief Research Coordinator shall appoint research correspondents after consultation with the Editor-in-Chief.
- 4.26.4 The Chief Research Coordinator cooperates with the Editor-in-Chief to ensure that high quality student research papers are published in the magazine.

#### **4.27 Chief Economics Correspondent**

- 4.27.1 The Chief Economics Correspondent is responsible for the Economics section of The Drayton Tribune.
- 4.27.2 The new Chief Economics Correspondent is appointed by the Editor-in-Chief, the Chairperson and the current Chief Economics Correspondent with equal voting right.
- 4.27.3 The Chief Economics Correspondent shall appoint economics correspondents after consultation with the Editor-in-Chief.

#### **4.28 Chief Political Correspondent**

- 4.28.1 The Chief Political Correspondent is responsible for the Politics section of The Drayton Tribune.
- 4.28.2 The new Chief Political Correspondent is appointed by the Editor-in-Chief, the Chairperson and the current Chief Political Correspondent.

4.28.3 The Chief Political Correspondent shall appoint political correspondents after consultation with the Editor-in-Chief.

#### **4.29 Design/IT Director**

4.29.1 The Design and IT Director is responsible for the design of the magazine, quality of the pictures, layout of the articles, and development of the magazine's website.

4.29.2 The new Design/IT Director is appointed by the Editor-in-Chief, the Chairperson and the current Design/IT Director.

4.29.3 The Design/IT Director shall appoint executive officers after consultation with the Editor-in-Chief.

#### **Affiliated Positions**

##### **4.30 Chairperson**

4.30.1 The Chairperson shall be the President of the previous academic year.

4.30.2 The Chairperson's primary role is to provide guidance and advice to the President of The Economist's Society.

4.30.3 In the event where the President is going on his/her year abroad, the new Chairperson will be the Vice President.

##### **4.31 Head of StARs**

4.31.1 The Head of StARs shall be appointed the new President of the Committee to lead all the StARs work before and after SSCC meetings.

4.31.2 The primary role of the Head of StARs would be to manage StARs recruitment and represent the views of the StARs in the Board meetings.

4.31.3 The Head of StARS cannot concurrently hold another Board position in the Economist's Society.

#### **5 Terms, Aims and Objectives**

5.1 The society shall hold the following as its aims and objectives.

5.2 The society shall strive to serve the needs and interests of its members.

5.3 The society shall strive to bridge communication and understanding between its members and the UCL Economics Department.

5.4 The society shall strive to foster cohesion amongst its members, and between its members and the UCL Economics Department.

5.5 The society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.

5.6 Management of the society shall be vested in the Society Committee which shall endeavour to meet every week during term time (excluding college reading weeks) to organise and evaluate the Society's activities.

#### **6 Membership**

6.1 All undergraduate students, including affiliated undergraduate students and undergraduate students taking another major in either Geography or Philosophy in addition to Economics, belonging to the UCL Economics Department shall automatically become members of UCL Economists' Society.

6.2 Membership shall be kept free.

## **7 Annual General Meeting**

- 7.1 The society's annual general meeting shall be held no later than Week 9 of University College London's Spring Term.
- 7.2 The President shall call for the Annual General Meeting, and the call for the Annual General Meeting shall take place no earlier than one month and no later than two weeks before the Annual General Meeting is due to take place.
- 7.3 The President shall chair the Annual General Meeting.
- 7.4 Only members of UCL Economists' Society shall be allowed to attend the Annual General Meeting.
- 7.5 The agenda of the Annual General Meeting shall include:
  - 7.5.1 Review of the year's activity by the society's President
  - 7.5.2 Review of the society's finances for the year by the society's Treasurer
  - 7.5.3 Elections of the committee members for the coming Academic Year.
- 7.6 Any additional items to be added to the agenda of the Annual General Meeting shall be left up to the discretion of the President.

## **8 Elections**

- 8.1 The President shall call for elections, and the call for elections shall take place no earlier than one month and no later than two weeks before the Annual General Meeting is due to take place.
- 8.2 The President shall preside over the electoral process in its entirety.
- 8.3 Members who are interested in standing for elections shall apply to the society within a week of the call for elections.
  - 8.3.1 Members shall be allowed to apply for multiple positions, stating their order of preference, but shall only be allowed to contest one position during the Annual General Meeting.
- 8.4 The Board of the society shall interview members who have applied to stand for elections before finalising the list of candidates who will stand for elections during the Annual General Meeting.
  - 8.4.1 Through this interview process, the Board shall ensure that no more than four individuals contest each position during the Annual General Meeting.
  - 8.4.2 The Board shall also ensure that no individual is a candidate for more than one position during the Annual General Meeting.
- 8.5 Till the names of the final candidates are announced by the Board, applicants are not allowed to campaign as a candidate for the election, and may be disqualified from running in the elections, subject to the discretion of the Board.
- 8.6 The procedure for elections during the Annual General Meeting is as follows:
  - 8.6.1 The General Secretary shall be responsible for keeping time for the electoral process held during the Annual General Meeting.
  - 8.6.2 The order in which the various positions are put to a vote during the Annual General Meeting shall be decided upon by the President.
  - 8.6.3 With the exception of candidates contesting the post of President who shall each be allowed to give a speech of up to three minutes in duration, all other candidates shall each be allowed to give a speech of up to two minutes in duration.
    - 8.6.3.1 The order in which candidates shall give their respective speeches shall be decided alphabetically according to the first letters of the candidates' last names. In the event that two or more candidates contesting the same post share the same first letter in their last names, the second letter shall be used, and so on and so forth.

- 8.6.4 After each candidate has given his or her speech, the floor shall be opened for questions to be posed by members present at the Annual General Meeting to the candidate.
  - 8.6.4.1 With the exception of candidates contesting the post of President who shall each be allocated up to two minutes to answer questions posed to them by the floor, all other candidates shall be allocated one minute to answer questions posed to them by the floor.
  - 8.6.4.2 Time expended by members posing questions to the candidate shall not be considered within the time allocated to the candidate to answer questions.
- 8.6.5 In the event if there is only one candidate contesting a position, then the alternative option will be Re-Open Nominations (RON).
- 8.6.6 Voting will take place only after all candidates contesting all positions have been allowed to exercise their allocated speech time.
- 8.6.7 The candidate who receives the most number of votes shall be declared the winner.
  - 8.6.7.1 In the event that votes are split evenly between the candidates contesting the same position, votes shall be re-cast a maximum of three times, before the President shall, with advice from the Board, exercise his or her right to cast a tie-breaking vote to produce a winner.
  - 8.6.7.2 If RON is given the majority vote, then nominations will be held immediately after the vote count. Members are given the discretion to refuse a nomination. In the event that there are new nominations, the candidates will follow the similar election procedure stated in the Constitution.
  - 8.6.7.3 If there are no new nominations, then the sole candidate will be allowed to undergo an additional round of question and answer, after which, voting will commence again. In the event that RON is given the majority vote, then the position will be declared vacant.
- 8.6.8 Voting slips will be kept for one week after the election, after which they will be destroyed.
- 8.6.9 In the event of a vacant position, the newly elected Board for the next academic year will have the discretion to delegate the responsibilities stated in the Constitution amongst themselves, or nominate a member to hold the position.

- 9** The recruitment of 2<sup>nd</sup> Year Executives shall commence no later than two weeks after the AGM.
- 10** This constitution shall be passed with the consent of two-thirds majority of members present at the society 2015 Annual General Meeting.
- 11** This Constitution shall be binding on all society officers and shall only be amended by consent of two-thirds majority of the members present at an Annual General Meeting.
  - 11.1 Any amendments shall be submitted to the Board of the society within one week of the call for the Annual General Meeting.
  - 11.2 If there are amendments to the Constitution submitted to the Board, the President shall ensure that the corresponding item is added to the agenda for the Annual General Meeting.
- 12** This constitution has been approved and accepted as the Constitution for the University College London Economists' Society.



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**Ilya Altschuler**

*President*

*UCL Economists' Society 2015/2016*

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**Frank Witte**

*Departmental Tutor*

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